Notary Journal Matrix

AL AK AZ AR AS CA CO CT DE DC FL GA GU HI ID IL IN IA KS KY LA ME MD MA MI MN MS MO MP MT NE NV NH NJ NM NY NC ND OH OK OR PA PR RI SC SD TN TX UT VT VA VI WA WV WI WY

JOURNAL REQUIRED

Law or recommendation Notary's property Notary retains control Disposition of journal

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JOURNAL ENTRIES

Signature of principal Thumbprint of principal Principal's Address Identification of principal

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JOURNAL ACCESS

By direct request to Notary Inspection allowed Photocopying permitted

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PENALTIES

Journal Misconduct

Field Descriptions
JOURNAL REQUIRED

Law or recommendation Notary's property Notary retains control Disposition of journal

JOURNAL ENTRIES

JOURNAL ACCESS

Inspection allowed

Journal Misconduct

Photocopying permitted

By direct request to Notary

(all entries)

The law requires Notary to keep a journal, or the state recommends practice Law specifies that journal is the Notary's personal property Law requires Notary to safekeep or store journal in a secure location when not in use State official who receives and archives journal at termination of Notary's commission, when Notary resigns commission, or upon death of Notary

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Law requires Notary to record the listed entries in Notary's journal or state recommends practice

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Person requesting access to inspect journal must produce a specific written request Law permits public to inspect journal contents Law permits Notary to issue certified copy and/or make photocopy of entries Offenses punishable by law for various violations pertaining to Notary's journal or records

LEGEND

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- Statutory requirement for some or all notarizations
- Recommended by state
- Yes
- Willful destruction of Notary records/journal prohibited
- Unlawful possession of Notary records/journal prohibited
- Destruction, defacement, concealment and alteration of Notary records/journal prohibited
- Failure to dispose of Notary records/journal prohibited

- Notary
- Notary's employer
- Attorney General
- SS Secretary of State
- County Clerk/Recorder/Register of Deeds
- County, Circuit or Supreme Court/Judge of Court CT

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- LG Lieutenant Governor
 - If Notary charges a fee
 - If Notary keeps a journal



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